Using TurningPoint (PC Instructions)

This document provides basic instructions for using TurningPoint (v5.3) on a PC. If you are interested in TurningPoint’s advanced features, such as competition slides, please contact Rob Moore to setup a consultation.

TurningPoint will add a new option to your header ribbon within PowerPoint.

Create a New Poll Slide

1. To add a new Poll slide, select “New” from the dropdown and select one of the options
2. Once the slide has been added, you can change the question text and the answer text.

Convert Existing Slide to TurningPoint Poll Slide

1. If you have an existing slide that you want to convert to a TurningPoint slide, you will want to make sure to have a bulleted or numbered list for the answer options and the question as the slide title.
2. Select “Objects” and then the type of poll that you want to use. In most cases, this will be Objects → Charts → Vertical

3. Using these options, you will see a slide that looks similar to this

This is the question

A. Option 1
B. Option 2
C. Option 3
D. Option 4
Customizing a TurningPoint slide
After you have created your TurningPoint slides, you can make changes to the functionality and display by using the “Slide Preferences” or selecting “Preferences” from the ribbon.

Resetting the Session or a Specific Slide
Before you use the presentation in your class, you will want to reset the presentation to remove the data for each of the polls. You will also want to do this if you have done any testing of your presentation.

1. Select “Reset” from the TurningPoint ribbon and then either “Session” or “Selected Slide(s)"
Potential Gotchas

- If you are moving TurningPoint polls between different presentations it is possible that the charts will not appear correctly, such as in the example below.

![Screenshot of a question slide with multiple options]

- To correct this, go to Objects → Charts → Vertical and the charts will reappear. You will then want to rest the slide to have the values reset to zero.

- If you have previously created a Presentation in a different version, you will need to upgrade these presentations to the newest version of TurningPoint. When you first open the TurningPoint presentation it will give you a dialog box asking if you want to upgrade it.

  **Note:** Once you have upgraded a TurningPoint presentation to the newest version, you cannot open it in the older version.